

Monthly Payroll Contribution Form

OSU Food Drive

Step 1. Complete this form to donate through the OSU Payroll Office.

Step 2. Please send this completed form by February 23, 2024 to the address below. Your deduction donation will count toward your department's food drive contributions.

University Events | OSU Food Drive
A402 Kerr Administration Bldg Corvallis, OR 97331
or email teri.braun@oregonstate.edu

Authorization for Payroll Deduction

Last Name

First Name

Middle Name

OSU Employee ID Number

University Department

Name of unit you want credited for your donation

I authorize Oregon State University as my employer, to deduct \$ _____ (minimum donation is \$5/month, must use whole dollar amounts) from my paycheck each monthly pay period for Linn Benton Food Share. I understand this deduction will begin with the March 2024 pay period and continue monthly until I terminate it by written request to the OSU Payroll Office.

If I am currently contributing to the Food Drive via Direct Deposit, by submitting this document, that action will be replaced by a payroll deduction going forward.

Employee Signature

Date Signed

Thank you!

The Food Drive deductions for Linn Benton Food Share are tax deductible to the full extent allowed by law. The amount deducted will appear on your monthly Earning Statement.

